

SWC EMPLOYEE PURCHASE PLAN

PAYROLL DEDUCTION PLAN

As an eligible employee of Sisseton Wahpeton College, you are entitled to use the voluntary Payroll Deduction Plan for Computer Purchase expenses (including software, peripherals, and other electronics) through the College. Your deductions can be spread over a maximum of 6 months or 13 consecutive pay periods. If you purchase another item(s) through this plan before your previous purchase is paid in full, the new purchase price will be added to the balance due. This new figure will again be spread over a maximum of 6 months or 13 pay periods.

TOTAL AMOUNT OF PURCHASE: \$ _____

Beginning Deduction – Pay Period# _____ of 2008-9 in the amount of \$ _____

In the event of termination, the total unpaid balance will become payable in full. Your signature on this agreement is authorization to deduct the full amount owed from your final paycheck. If your final paycheck is not sufficient to cover the entire amount, it will be your responsibility to pay Sisseton Wahpeton College the balance due promptly. I have read and agree to this statement.

Initial Here

EMPLOYEE NAME (Please print)

EMPLOYEE SIGNATURE

Scott Morgan, IS Director

Dennis Stugelmeyer, CFO

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**Business Office Only**

Date Received: \_\_\_\_\_

Beginning Deduction: \_\_\_\_\_  
Date

\_\_\_\_\_  
Gay Genia, Payroll and Group Insurance Clerk