

Sisseton Wahpeton Community College

NEW WORKSHOP/PROJECT REQUEST FORM

Date: _____ Initiator: _____
Subject Area: _____ Academic Division: _____
Date for Presentation: _____ Presenter: _____
Cost to the College: _____ Funding Source: _____

Briefly introductory statement of aims and purpose of workshop:

Attach material that provides the following information:

- A. Statement of program content and requirements to be fulfilled by participants in the workshop.
- B. Beneficiaries of program.
- C. Coordination of workshop with academic program.
- D. Method by which student achievement will be measured.
- E. Facility and equipment necessary for presentation.
- F. Credit. For each semester hour of credit there must be an equivalent of ten ??? hours of classroom work.

WORKSHOP/PROJECT APPROVAL PROCESS

Approved Disapproved

_____	_____	_____	_____
Date	Program Director/Instructor		
_____	_____	_____	_____
Date	Chairperson, Curriculum Committee		
_____	_____	_____	_____
Date	VP of Academic Affairs		